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Columbia Economic Development Corporation

**MINUTES
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
GOVERNANCE and NOMINATING COMMITTEE
Tuesday, February 16, 2016
4303 Route 9
Hudson, New York**

A regularly scheduled meeting of Columbia Economic Development Corporation's (CEDC) Governance Committee was held at their offices located at 4303 Route 9, Hudson, NY 12534 on February 16, 2016. The meeting was called to order at 8:39 am by Scott Wood, Committee Chair.

Attendee Name	Title	Status	Arrived
James Campion	Ex Officio Committee Member	Present	
David Fingar	Committee Member	Present	
Tony Jones	Committee Member	Present	
Sarah Sterling	Committee Member	Present	
Scott Wood	Committee Chair	Present	
F. Michael Tucker	Interim President/CEO	Absent	
Andy Howard	Counsel	Absent	
Lisa Drahushuk	Administrative Supervisor	Present	

Minutes:

A motion was made by Ms. Sterling, seconded by Mr. Jones to approve the minutes from January 11, 2016. Carried.

CEDC Board Member Vacancies:

Mr. Wood stated he would defer to Mr. Jones, but he felt the pressure to recommend further candidates for the 2 empty board seats had lessened. Mr. Jones agreed noting he felt it was important to obtain a better understanding of the Board dynamic with the newly appointed board members. He noted he had drafted a write up about the current Board composition and used as a comparison the original identified areas the Committee had identified as deserving representation on the Board.

The Committee reviewed the applicants and discussed their areas of expertise. Mr. Jones noted he and Mr. Tucker had discussed holding a special meeting with the school superintendents. Mr. Campion cautioned Mr. Jones that often the superintendents feel uncomfortable once discussions turn to unpreparedness of students. He noted that the superintendents are in charge of what happens in the buildings, but the Boards of Educations are the decision makers.

Mr. Jones stated there were 41 currently registered for the public strategic plan meeting on February 26th. He stated he anticipated possible applicants for board membership coming from the attendees and an interview may be scheduled for the next Committee meeting on March 24th.



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2015 ABO Compliance:

Mr. Jones stated Mr. Tucker had been in contact with the ABO about on site training. The ABO had responded that if CEDC could schedule a date for their group to take training, a session could be held via internet for that group. The alternative was for each individual to schedule their own training via the ABO link. The Committee felt Mr. Tucker could continue to work on a special training session, but a link to the ABO online training should be sent to all board members who have not yet taken the training to enable all to become compliant by the end of March. The Committee targeted the ABO training to be completed by the end of March.

Mr. Jones stated he suggested creating a search committee for the new President/CEO based on the former management team: Mr. Jones, Mr. Stair and Ms. Sterling, adding Mr. D. Fingar, and Mr. Nabozny. He suggested the search committee be chaired by Mr. Campion. He stated he had spoken to Chairman Murell regarding Board of Supervisors representation on the committee, and Mr. Murell was comfortable with Mr. Nabozny filling that role.

Mr. Jones stated if the Governance and Nominating Committee agreed with the members, he would bring it to the full board at the February 23rd meeting. The Committee agreed to bring the proposed committee to the full board.

Mr. Jones reminded the Committee their next meeting was Thursday, March 24th.

With no further business to come before the committee and no public present, Mr. Wood called for a motion to adjourn the meeting. *A motion was made by Mr. Jones, seconded by Ms. Sterling to adjourn the meeting. Carried. The meeting was adjourned at 9:26am.*

Respectfully submitted by Lisa Drahushuk