

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION NOTICE OF MEETING

Please take notice that there will be a regular meeting of the Columbia County Capital Resource Corporation and its Audit, Finance and Governance Committees which will be held on March 31, 2016 at 9:00am at 4303 US Route 9, Hudson, NY 12534 for the purpose of discussing any matters that may be presented to the Corporation for consideration.

Dated: March 24, 2016
Sarah Sterling
Secretary
Columbia County Capital Resource Corporation

CRC Finance Committee Agenda

Members:

Bob Galluscio	Jim Mackerer
William Gerlach	Sidney Richter
Brian Keeler	Sarah Sterling

1. Minutes, February 2, 2016*
2. Treasurer's Report*
3. Public Comment

Attachments:

Draft February 2, 2016 minutes
Treasurer's Report

* Requires Action

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

MINUTES
COLUMBIA COUNTY
Capital Resource Corporation
Board, Audit, Finance and Governance Committee Meeting
Tuesday, February 2, 2016
4303 Route 9
Hudson, New York

A regularly scheduled meeting of Columbia County Capital Resource Corporation, held at their offices located at 4303 Route 9, Hudson, NY 12534 on the above date. The meeting was called to order at 9:48AM by Sid Richter, Acting Chairman.

Attendee Name	Title	Status	Arrived
Bob Galluscio	Treasurer	Present	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Present	
Jim Mackerer	Chairman	Excused	
Sid Richter	Vice-Chairman	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	Interim President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Don Moore	Supervisor, City of Hudson	Present	

Mr. Richter welcomed the newest Board member, William Gerlach to the CEDC Board. Mr. Guterman explained the purpose and history of the CRC to Mr. Gerlach.

Mr. Tucker stated CRC had received a grant in the amount of \$2,500 from CEDC in order to continue functioning. He also reviewed a handout to the Board listing the vendors for the previous 6 years.

Mr. Guterman suggested the remainder of the agenda be ratified in a group, due to the lateness of the meeting. The Board agreed.

Election of Officers: The slate of officers as presented: Jim Mackerer – Chairman, Sid Richter – Vice Chairman, Robert Galluscio – Treasurer, Sarah Sterling – Secretary.

2016 Housekeeping Resolution: No changes recommended.

Minutes: CRC Full Board minutes 12/1/15, Audit Committee minutes 6/2/15, Governance Committee minutes 12/1/15 and Finance Committee minutes 12/1/15; No changes recommended.

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

2016 Mission and Measurements Report: The Board has read, understood and agreed with the mission statement and the questions.

Treasurer's Report: No changes.

Ethics Officer Election: Mr. Gerlach nominated as Ethics Officer.

Audit Committee Charter: No changes.

Finance Committee Charter: No changes.

Governance Committee Charter: No changes.

Amended By-Laws: No changes.

Mr. Keeler made a motion, seconded by Mr. Galluscio to approve the above items as listed. Carried.

With no further business to come before the Board, Mr. Keeler made a motion, seconded by Mr. Galluscio to adjourn the meeting. Carried. The meeting was adjourned at 9:56am.

Respectfully submitted by Lisa Draushuk

1:51 PM
03/23/16
Accrual Basis

CRC
Balance Sheet
As of February 29, 2016

	<u>Feb 29, 16</u>
ASSETS	
Current Assets	
Checking/Savings	
Key Bank checking	988.33
Key Bank Savings	460.55
Total Checking/Savings	<u>1,448.88</u>
Total Current Assets	<u>1,448.88</u>
TOTAL ASSETS	<u><u>1,448.88</u></u>
LIABILITIES & EQUITY	
Equity	
Retained Earnings	969.10
Net Income	479.78
Total Equity	<u>1,448.88</u>
TOTAL LIABILITIES & EQU...	<u><u>1,448.88</u></u>

1:54 PM

03/23/16

Accrual Basis

CRC
Profit & Loss Budget vs. Actual
January through February 2016

	<u>Jan - Feb 16</u>	<u>Budget</u>	<u>\$ Over Bud...</u>	<u>% of Budget</u>
Ordinary Income/Expe...				
Income				
Application fee	0.00	2,000.00	-2,000.00	0.0%
Bank Int. Inc.	0.00	2.50	-2.50	0.0%
Grant from CEDC	2,500.00			
Total Income	<u>2,500.00</u>	<u>2,002.50</u>	<u>497.50</u>	<u>124.8%</u>
Expense				
Accounting & Audit	0.00	2,500.00	-2,500.00	0.0%
Insurance	1,992.00	2,400.00	-408.00	83.0%
Legal Fees	0.00	416.68	-416.68	0.0%
Miscellaneous	28.22	42.00	-13.78	67.2%
Total Expense	<u>2,020.22</u>	<u>5,358.68</u>	<u>-3,338.46</u>	<u>37.7%</u>
Net Ordinary Income	<u>479.78</u>	<u>-3,356.18</u>	<u>3,835.96</u>	<u>-14.3%</u>
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