



**COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
MEETING NOTICE**

Notice is hereby given on this 24th day of March 2016, to all interested agencies, groups and persons that 8:30 am on the 31st day of March 2016, the Columbia County Industrial Development Agency (IDA) and its Audit, Finance and Governance Committees will hold their regularly scheduled meeting at their offices located at 4303 US Route 9, Hudson, NY 12534. This meeting will be held to consider all appropriate business brought before it. The meeting is open to the public.

Sarah Sterling
Secretary
Columbia County Industrial Development Agency
Dated March 24, 2016

IDA Governance Committee Agenda

Members:

Bob Galluscio	Jim Mackerer
William Gerlach	Sidney Richter
Brian Keeler	Sarah Sterling

1. Minutes, February 2, 2016
2. Procurement Policy*
3. Public Comments

Attachments:

Minutes, February 2, 2016

*Requires Action

**MINUTES
COLUMBIA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
GOVERNANCE COMMITTEE
Tuesday, February 2, 2016
4303 Route 9
Hudson, New York**

A regularly scheduled meeting of Columbia County Industrial Development Agency's Governance Committee held at their offices located at 4303 Route 9, Hudson, NY 12534 on February 2, 2016. The meeting was called to order at 9:07 AM by Sid Richter, Acting Chairman.

Attendee Name	Title	Status	Arrived
Bob Galluscio	Treasurer	Present	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Present	
Jim Mackerer	Chairman	Excused	
Sid Richter	Vice-Chairman	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	Interim President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Don Moore	Supervisor, City of Hudson	Present	

Minutes: *Mr. Keeler made a motion, seconded by Ms. Sterling, to approve the minutes from December 1, 2015. Carried.*

By-Law Review:

Mr. Tucker stated the current by-Laws had not been reviewed since 1988. Mr. Guterman reminded the Board they had discussed and approved the draft revised by-laws at the December meeting with minor changes suggested by the Board at that time. He recommended the Board approve the by-laws and recommend adoption by the full Board. *Mr. Galluscio made a motion, seconded by Mr. Keeler, to recommend adoption of the current draft of the by-laws to the full IDA Board. Carried.*

Ethic's Officer:

Mr. Guterman reminded the Board the new by-laws provided for an Ethics Officer. HE noted this would bring the IDA consistent with CEDC. *Mr. Galluscio made a motion, seconded by Mr. Keeler to appoint Mr. Gerlach as Ethics Officer for the Agency. Carried.*

Governance Committee Charter:

Mr. Keeler made a motion, seconded by Ms. Sterling to approve the Governance Committee Charter as presented. Carried.

With no further business to discuss or public comment, a motion was made by Mr. Galluscio and seconded by Ms. Sterling. Carried. The meeting adjourned at 9:15am

Respectfully submitted by Lisa Drahushuk