



## MINUTES

Minutes for the meeting of Columbia Economic Development Corporation and the Columbia Development Leasing Board of Trustees held at 4303 Route 9, Hudson, New York, **Tuesday, February 26, 2013** at 8:30am.

<u>ATTENDANCE:</u>	<u>MEMBERS EXCUSED:</u>	<u>REPRESENTATIVES:</u>	<u>STAFF:</u>
Bill Better	Mary Bartolotta	Supervisor John	Lisa Draushuk
Rick Bianchi	Bruce Bohnsack	Porreca	Ken Flood
Jim Campion	David Colby		Martha Lane
Tom Cappadona	David Ginsberg		Ed Stiffler
Paul Colarusso	Patrick Grattan		Carol Wilber
David Crawford	James Reynolds		
Greg Fingar	Scott Wood		<u>PUBLIC:</u>
Bruce Finn			Supervisor Roy Brown
Don Kline			Supervisor Ellen Thurston
Sharyn Richards			Brian Hemlock
Robert Sherwood			Todd Erling
Sarah Sterling			
Colin Stair			
Michael Vertetis			

Mr. Crawford called the meeting to order at 8:34 a.m.

Mr. Crawford introduced Brian Hemlock of TCI. Mr. Hemlock gave a brief overview of the company, history and purpose. He asked the Board for their support for the company's rebuild by attending meetings. Mr. Cappadona asked where in the approval process the company currently stood. Mr. Hemlock stated the application had been submitted and was in front of the planning board. Mr. Crawford thanked Mr. Hemlock for making the presentation to the Board.

### **Minutes:**

Mr. Crawford asked if there were any changes to the previously distributed minutes of January 29, 2013. With no changes, Mr. Crawford asked for a motion to approve the minutes. Mr. Campion made the motion to approve the minutes as presented. Mr. Cappadona seconded the motion. The motion passed unanimously.

### **Election of Board Secretary:**

Mr. Flood stated the Executive Committee had suggested Mr. Colby for Secretary. Mr. Better made a motion to nominate Mr. Colby to the seat. Mr. Kline seconded the motion, which passed unanimously.

**Todd Erling HVADC Annual Report:**

Mr. Flood introduced Mr. Erling. Mr. Erling passed out a written report of the past year's accomplishments, including the Capital District Regional Council, the Columbia County Ag and Farmland Protection Plan, the food hub located in Kingston, a fiber processing program in Washington County, The Hudson Valley Bounty program. He stated he was working with the Columbia County Chamber of Commerce on their farm tour. Mr. Bianchi asked if Mr. Erling would be working with Eurial and their liquid milk needs. Mr. Erling stated he had met with Mr. Foster and would be working with him on that project. He noted he would like to sit and talk to Mr. Flood about HVADC's funding next year.

**Tourism Seminar:**

Mr. Flood stated on 3/19/13 a seminar would be held for tourism based businesses regarding social media from 10:00am -3:00pm. He stated he would be sending a notice to the board members.

**Business Assistance:**

Mr. Flood stated the Loan Committee had approved the McDaris loan for \$15,000.

**Other Business:**

Mr. Flood welcomed Carol Wilber to CEDC as Marketing Director who would be working on the transition from Columbia Hudson Partnership to Columbia Economic Development Corporation.

Mr. Flood stated Eurial had merged with another coop and were working on taking the next step in the US expansion. He stated they originally had 5 employees and were approaching 20. He stated CEDC had worked with the County Clerk's office to hold a seminar the following day on several common themes businesses have questioned the clerk's office about.

Mr. Flood asked the Board to enter into executive session to discuss a loan application for Dirtworx. Mr. Vertetis made a motion to enter into executive session. Mr. Kline seconded the motion, which passed unanimously. Executive session was entered into at 9:22am. Executive Session was exited at 9:25am after a motion made by Mr. Colarusso and seconded by Mr. Vertetis and passed unanimously.

Mr. Finn made the motion to approve the \$35,000 loan to Dirtworx. Mr. Colarusso seconded the motion, which passed unanimously.

With no further business, Mr. Crawford called for a motion to adjourn the meeting. Mr. Campion made the motion, which was seconded by Ms. Sterling. The meeting adjourned at 9:26am.

*Respectfully submitted by Lisa Draushuk*