

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

MINUTES
COLUMBIA COUNTY
Capital Resource Corporation
Audit Committee Meeting
Tuesday, December 4, 2018
4303 Route 9
Hudson, New York

The regular meeting of Columbia County Capital Resource Corporation Audit Committee, held at their offices located at 4303 Route 9, Hudson, NY 12534 on the above date. The meeting was called to order at 9:10am by Carmine Pierro, Chairman.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Board Member	Present	
Robert Galluscio	Treasurer	Present	
William Gerlach	Board Member	Excused	
Brian Keeler	Board Member	Present	
Sidney Richter	Vice-Chairman	Excused	
Carmine Pierro	Board Member	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Edward Stiffler	Economic Developer	Present	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Present	
Matthew Cabral	Guterman, Shallo & Alford, PLLC	Present	

Minutes:

Mr. Keeler made a motion, seconded by Ms. Fingar to approve the March 27, 2018 minutes as distributed. Carried.

Draft Audit Engagement Letter:

Mr. Tucker presented the draft Audit Engagement letter to the board noting the cost was the same as the previous year, \$2,600. *Ms. Sterling made a motion, seconded by Mr. Galluscio to approve the Draft Audit Engagement Letter as distributed. Carried.*

With no further business to come before the Board, Mr. Galluscio made a motion, seconded by Ms. Sterling to adjourn the meeting. Carried. The meeting was adjourned at 9:12am.

Respectfully submitted by Lisa Drahushuk