

# COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

MINUTES  
COLUMBIA COUNTY  
Capital Resource Corporation  
Board Meeting  
Tuesday, December 4, 2018  
4303 Route 9  
Hudson, New York

The regular meeting of Columbia County Capital Resource Corporation Board, held at their offices located at 4303 Route 9, Hudson, NY 12534 on the above date. The meeting was called to order at 9:14am by Carmine Pierro, Chairman.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Board Member	Present	
Robert Galluscio	Treasurer	Present	
William Gerlach	Board Member	Excused	
Brian Keeler	Board Member	Present	
Sidney Richter	Vice-Chairman	Excused	
Carmine Pierro	Chairman	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Draushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Edward Stiffler	Economic Developer	Present	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Present	
Matthew Cabral	Guterman, Shallo & Alford PLLC	Present	

**Minutes:**

*Mr. Galluscio made a motion, seconded by Ms. Fingar-Smith to approve the October 2, 2018 minutes. Carried.*

**Audit Engagement Letter:**

**Treasurer's Report:**

*Ms. Fingar-Smith made a motion, seconded by Ms. Sterling to approve the remaining action items on the agenda (audit engagement letter and treasurer's report) as recommended by the Audit and Finance Committees. Carried.*

**Other Business:**

Mr. Tucker stated he would be asking Mr. Guterman to work with him on a marketing fact sheet which he would send those eligible for CRC benefits.

*With no public comment or further business to come before the Board, Mr. Galluscio made a motion, seconded by Ms. Sterling to adjourn the meeting. Carried. The meeting was adjourned at 9:19am.*

*Respectfully submitted by Lisa Draushuk*