

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION NOTICE OF MEETING

Please take notice that there will be a regular meeting of the Columbia County Capital Resource Corporation and its Audit Committee which will be held on March 18, 2019 at 8:31am at 4303 US Route 9, Hudson, NY 12534 for the purpose of discussing any matters that may be presented to the Corporation for consideration.

Dated: March 12, 2019

Sarah Sterling, Secretary, Columbia County Capital Resource Corporation

CRC Meeting Agenda

Members:

Nina Fingar-Smith	Brian Keeler	Sarah Sterling
Bob Galluscio	Carmine Pierro	
William Gerlach	Sidney Richter	

1. Minutes, February 5, 2019*
2. Administrative Director's Report
3. Audit Committee Report
 - a. 2018 Audited Financials and Required Correspondence*
4. 2018 Confidential Board Evaluation*
5. 2018 PARIS Report*
6. Public Comments

Attachments:

Draft February 5, 2019 minutes

Draft 2018 Audited Financials and Required Correspondence

Draft 2018 PARIS report

- * Requires Approval

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

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MINUTES
COLUMBIA COUNTY
Capital Resource Corporation
Board Meeting
Tuesday, February 5, 2019
4303 Route 9
Hudson, New York

The regular meeting of Columbia County Capital Resource Corporation Board, held at their offices located at 4303 Route 9, Hudson, NY 12534 on the above date. The meeting was called to order at 8:42am by Carmine Pierro, Chairman.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Board Member	Present	
Robert Galluscio	Treasurer	Present	
William Gerlach	Board Member	Excused	
Brian Keeler	Board Member	Present	
Sidney Richter	Vice-Chairman	Present	
Carmine Pierro	Board Member	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Drahashuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Edward Stiffler	Economic Developer	Present	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Excused	
John Frishkopf	Drumlin Field Ventures	Present	
Kathryn Schneider	Resident Town of Stuyvesant	Present	
Lee Jamison	Resident Town of Stuyvesant	Present	
Nancy Kiernan	Resident Town of Stuyvesant	Present	
Joyce Thompson	Resident Town of Taghkanic	Present	

Mr. Pierro called for a vote on the 2019 Housekeeping Resolution, explaining it outlined the appointments of the corporation's officers, attorney, accountants, administrative officer and staff, meeting schedule, corporate policies and procedures, bank and accounts, committee members, ethics and procurement officers. *With no questions, Mr. Richter made a motion, seconded by Mr. Galluscio to recommend approval of the housekeeping resolution. Carried.*

Mr. Pierro then called for a vote to approve the following items on the consent agenda.

*Governance Committee Report containing: the Slate of Directors, 2019 Compliance Calendar and discharged duties
Full Board minutes from December 4, 2018*

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Audit Committee Report containing: the 2018 Internal Controls Statement and discharged duties

*Finance Committee Report containing: the Treasurer's Report and discharged duties
2018 Operations and Accomplishments
2019 Performance Measures Report
2019 Mission and Measures Statement*

Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to approve the above items as a consent agenda. With no questions, the motion carried unanomously.

Administrative Director's Report:

Mr. Tucker stated he had obtained a list of not-for-profits with assets of over a million dollars and he would begin to market the CRC to those companies.

With no public comment and no further business to come before the Committee, Mr. Galluscio made a motion, seconded by Mr. Keeler to adjourn the meeting. Carried. The meeting was adjourned at 8:44am.

Respectfully submitted by Lisa Drahushuk