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Columbia Economic Development Corporation

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MINUTES
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
Executive Committee
Wednesday, March 20, 2019
4303 Route 9
Hudson, NY 12534

A regularly scheduled meeting of the Columbia Economic Development Corporation (CEDC) Executive Committee held at their offices located at 4303 Route 9, Hudson, NY 12534 on March 20, 2019. The meeting was called to order at 8:31am by David Fingar, Chair.

Attendee Name	Title	Status	Arrived
David Fingar	Chair	Present	
James Calvin	Vice-Chair	Present	
John Lee	Treasurer	Excused	
Sarah Sterling	Secretary	Present	
Richard Cummings	Committee Member	Present	
Gary Spielmann	Committee Member	Present	
James Lapenn	Board Member	Present	
Tish Finnegan	Board Member	Present	9:20am
Andy Howard	CEDC Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Mary Ellen O'Loughlin	Consultant	Via Phone	
Lisa Draushuk	Administrative Supervisor	Present	
Kayla Dunst	CEDC Intern	Present	
Martha Lane	Business Development Specialist	Present	
Erin McNary	Bookkeeper	Present	
Ed Stiffler	Economic Developer	Present	
Carol Wilber	Marketing Director	Present	

Minutes:

Mr. Calvin made a motion, seconded by Ms. Sterling to approve the minutes of the October 19, 2019 meeting. Carried.

Executive Committee Charter Review:

Mr. Calvin made a motion, seconded by Mr. Cummings to approve the Charter without changes. Carried.

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Confidential Committee 2018 Evaluation:

Mr. Spielmann made a motion, seconded by Mr. Calvin to approve the evaluation. Carried.

2018 CEDC Committee Discharged Duties:

The Committee reviewed the document.

CEDC 2019 Strategic Initiatives:

Mr. Tucker handed out a copy of the draft 2019 strategic planning document, which incorporated information gathered from the discussions between Ms. O'Loughlin and the board members. Ms. O'Loughlin stated she had evolved the wording and the layout of the document.

Turning to Pillar Three Ms. O'Loughlin noted she made the wording stronger in the initiatives of the third objective. Mr. Tucker suggested the second objective, second initiative be the database be referred to as a "resource tool". She asked for more direction on the first objective. Mr. Tucker suggested public spaces be removed from the first initiative of the first objective.

Moving on to Pillar Four, first objective, Mr. Tucker suggested moving the cataloging of programs from the second initiative to the first. Proceeding to the second objective Mr. Tucker suggested moving the second initiative to first place. He suggested changing the wording of the initiative to: "Facilitate identification and development of business training solutions."

Moving to Pillars one and two, no changes were suggested by the Committee.

Mr. Lapenn asked Mr. Tucker to outline the meeting on Friday. Mr. Tucker stated he was estimating 60 attendees. He stated Ms. O'Loughlin would present the information and collect the public input. The public input would be presented to the full board meeting on March 26th. If approved by the full board it will be presented at the Annual Meeting on April 30th. If the draft needs further work it can be presented at a separate event in June.

With no further business and no public in attendance, Mr. Lapenn made a motion to adjourn the meeting, seconded by Ms. Sterling. Carried. The meeting adjourned at 9:40am.

Respectfully submitted by Lisa Draushuk