



MINUTES
COLUMBIA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
Board Meeting
Monday, March 18, 2019
4303 Route 9
Hudson, New York

The regular meeting of Columbia County Industrial Development Agency Board held at their offices located at 4303 Route 9, Hudson, NY 12534 on Monday, March 18, 2019. The meeting was called to order at 8:43am by Sidney Richter, Vice Chairman.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Board Member	Present	
Robert Galluscio	Treasurer	Present	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Excused	
Carmine Pierro	Board Member	Excused	
Sidney Richter	Vice-Chairman	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Ed Stiffler	Economic Developer	Excused	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Present	
Matthew Vanderbeck	Pattison, Koskey, Howe and Bucci, CPA's PC	Present	

Minutes:

Mr. Richter called for a motion to approve the minutes from February 5, 2019. *With no changes suggested, Ms. Sterling made a motion, seconded by Mr. Gerlach to recommend approval of the minutes as presented. Carried unanimously.*

Administrative Director's Report:

Mr. Tucker stated he felt the IDA should develop a policy which would allow the Agency to offer a "sliding scale of benefits" to applying companies. He stated CCIDA's bond counsel, A. Joseph Scott had begun developing a uniform fee analysis which would allow some flexibility in project fees, while keeping the policy uniform.

Mr. Guterman suggested researching the options used by other IDA's. Mr. Tucker questioned the origin of the 1% fee, and if other Industrial Development Agencies charged a similar fee.

Mr. Tucker stated he had received a FOIL request regarding the Wil-Roc digester project. He stated Mr. Guterman had handled the response. He informed the Board he had attended the annual seminar held by NYSEDC regarding changes affecting the IDA. He noted no significant changes had taken place. He stated NYSEDC had requested a \$500 fee to aid their lobbying efforts on behalf of IDA's.

Mr. Tucker informed the Board that he and Ms. Lane would be participating in a webinar that had been outlined in a document included in their meeting packets. The webinar was being held by NYS Department of Tax and Finance and would be reviewing the sales tax responsibilities of the IDA as well as the different forms and their due dates.

Audit Committee Report:

2018 Audited Financials:

No further questions were presented about the audited financials. Mr. Sterling made a motion, seconded by Mr. Galluscio, to approve the audited financials as presented. Carried.

Confidential Board Evaluation:

The Board reviewed the document. *Ms. Fingar-Smith made a motion, seconded by Mr. Galluscio to approve the Confidential Board Evaluation. Carried.*

PARIS Report:

Mr. Tucker stated he had done some research regarding the necessity of the Board approving the PARIS report. He noted the PARIS Manual stated the Board was not obligated to approve, as by their year - long actions it could be assumed they agreed with the actions cited in PARIS. He noted it was the Board's decision if they chose to approve the report. *Ms. Fingar-Smith made a motion, seconded by Mr. Galluscio to approve the PARIS report as presented. Carried.*

Drumlin Farms (Drumlin Field Ventures LLC, Drumlin Fields Land, LLC.):

Mr. Tucker reviewed the Drumlin Fields project noting they had requested a decrease in the IDA fee due to their inability to take advantage of all available benefits. He noted the project is subject to agricultural exemptions and would not be able to take full advantage of the available IDA benefits. He suggested reducing the IDA fee to \$70,000 in response to the company's request. *Mr. Galluscio made a motion, seconded by Mr. Gerlach to approve an IDA fee of \$70,000 for Drumlin Fields. Carried.*

Mr. Guterman stated the project's next step was to schedule a public hearing on the project. He noted the meeting would be to gather any public input regarding the project. The meeting would require 10 days notice, and he suggested all Board members attend if at all possible. *Mr. Galluscio made a motion, seconded by Ms. Fingar Smith to proceed with the scheduling of the public hearing. Carried.*

With no further business and no public in attendance, Mr. Galluscio made a motion, seconded by Ms. Fingar-Smith to adjourn the meeting. Carried. The meeting adjourned at 9:14am

Respectfully submitted by Lisa Drahushuk