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Columbia Economic Development Corporation

COLUMBIA ECONOMIC DEVELOPMENT CORPORATION NOTICE OF MEETING

Please take notice that there will be a meeting of the Columbia Economic Development Corporation Governance and Nominating Committee held on June 21, 2019 at 8:30am, at 4303 Route 9, Hudson, NY 12534 for the purpose of discussing any matters that may be presented to the Committee for consideration.

Dated: June 14, 2019

Sarah Sterling

Secretary

Columbia Economic Development Corporation

CEDC Governance and Nominating Committee Agenda

Chairman:

Jim Campion

Members:

David Fingar

James Lapenn

Gary Spielmann

Sarah Sterling

1. Minutes from May 15, 2019 meeting*
2. Board Candidate Interview
3. Other Business
4. Public Comment

Attachments:

Draft May 15, 2019 Minutes

* Requires Approval



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Meeting Minutes
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
GOVERNANCE and NOMINATING COMMITTEE
Tuesday, May 15, 2019
4303 Route 9
Hudson, New York

A regularly scheduled meeting of Columbia Economic Development Corporation’s (CEDC) Governance and Nominating Committee was held at their offices located at 4303 Route 9, Hudson, NY 12534 on May 15, 2019. The meeting was called to order at 8:30am by James Campion, Chair.

Attendee Name	Title	Status	Arrived/Departed
James Campion	Committee Chair	Present	
David Fingar	Committee Member	Present	
James Lapenn	Committee Member	Present	
Gary Spielmann	Committee Member	Excused	
Sarah Sterling	Committee Member	Present	
F. Michael Tucker	President/CEO	Present	
Andy Howard	Counsel	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Martha Lane	Business Development Specialist	Present	
Ed Stiffler	Economic Developer	Present	
Carol Wilber	Marketing Director	Present	

Minutes:

Mr. Fingar made a motion, seconded by Mr. Lapenn to approve the minutes of February 26, 2019. Carried.

President/CEO Contract Review:

The Committee reviewed the contract: They confirmed the minimum hours would remain at 1600 per year; suggested section 2’s referral to “2016 Strategic Plan” be updated; discussed the notification term and decided 90 days would be sufficient. *Ms. Sterling made a motion, seconded by Mr. Lapenn to recommend adoption of the contract to the CEDC Board at their next meeting. Carried.*



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Governance Committee Members:

Mr. Champion reminded the attendees this was his last Committee meeting. The Committee thanked Mr. Champion for his years of service to CEDC. Mr. Champion suggested the Board President send a message to the Board expressing the need for volunteers to serve on the Governance and Nominating Committee.

Other Business:

The Committee noted the need for one additional Board member. Ms. Sterling suggested looking at the list of those attending the latest annual meeting for candidates. Mr. Champion asked for the list of the attendees of the 2019 CEDC annual meeting be distributed to the Committee. Mr. Champion also requested a list of the current Board members with terms and affiliation be compiled and distributed to the Committee.

The Committee discussed a new committee chair. Ms. Sterling noted the Loan Committee had begun the practice of having a rotational chair, with each member taking a turn.

Having no further business and no public comments, the committee meeting was adjourned at 9:07 a.m. on a motion by Mr. Fingar, seconded by Ms. Sterling. Carried.

Respectfully submitted by Lisa Drahushuk