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Columbia Economic Development Corporation

Meeting Minutes
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
GOVERNANCE and NOMINATING COMMITTEE
Wednesday, August 14, 2019
4303 Route 9
Hudson, New York

A regularly scheduled meeting of Columbia Economic Development Corporation's (CEDC) Governance and Nominating Committee was held at their offices located at 4303 Route 9, Hudson, NY 12534 on August 14, 2019. The meeting was called to order at 8:30am by James Lapenn, Acting-Chair.

Attendee Name	Title	Status	Arrived/Departed
David Fingar	Committee Member	Present	
James Lapenn	Committee Member	Present	
Gary Spielmann	Committee Member	Excused	
Sarah Sterling	Committee Member	Present	
F. Michael Tucker	President/CEO	Present	
Andy Howard	Counsel	Excused	
Lisa Drahashuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Martha Lane	Business Development Specialist	Present	
Ed Stiffler	Economic Developer	Excused	
Carol Wilber	Marketing Director	Present	
Kayla Duntz	CEDC Intern	Present	
Kenneth Leggett	Columbia County Resident	Present	

Minutes:

Mr. Lapenn asked for the minutes be changed to include the new process of recommending and reviewing Board candidates. All future candidates for the CEDC board would be recommended to the Governance and Nominating Committee who would vet all candidates and report to the full CEDC Board. *Mr. Fingar made a motion, seconded by Ms. Sterling to approve the minutes of June 21, 2019 with the suggested change. Carried.*

Committee Appointments:

The Committee discussed past procedure and recommended that all committee appointments be vetted by the Governance and Nominating Committee, then passed to the Board for final consideration. *Ms. Sterling made a motion, seconded by Mr. Fingar to recommend Mr. Leggett be appointed to the Governance and Nominating Committee by the full board. Carried.*



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Other Business:

The Committee discussed developing a policy/process regarding project support letters. Mr. Lapenn proposed a resolution directing Mr. Tucker study the issue of project support letters; propose a policy outlining how CEDC will deal with the requests and report the results back to the Governance Committee and Board. *Mr. Fingar made a motion, seconded by Ms. Sterling to approve the resolution as outlined above. Carried.*

The Committee directed Mrs. Drahushuk to survey the Board members for their Committee preferences in anticipation of 2020 meetings.

Having no further business and no public comments, the committee meeting was adjourned at 9:38 a.m. on a motion by Mr. Lapenn, seconded by Ms. Sterling. Carried.

Respectfully submitted by Lisa Drahushuk