

# Columbia County Industrial Development Agency

## COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY MEETING NOTICE

Please take notice that there will be a regular meeting of the Columbia County Industrial Development Agency and its Audit, Finance and Governance Committees held on December 3, 2019 at 8:30am at their offices at One Hudson City Centre, Suite 301, Hudson, NY 12534. This meeting will be held to consider all appropriate business brought before it. The meeting is open to the public.

Sarah Sterling  
Secretary  
Columbia County Industrial Development Agency  
Dated November 26, 2019

### IDA Audit Committee Agenda

**Members:**

Nina Fingar-Smith	Brian Keeler	Sarah Sterling
Bob Galluscio	Carmine Pierro	
William Gerlach	Sidney Richter	

1. Draft Minutes, March 18, 2019\*
2. Audit Engagement Letter\*
3. Public Comments

**Attachments:**

Minutes, March 18, 2019

- \* Requires Action

**DRAFT**

**MINUTES  
COLUMBIA COUNTY  
INDUSTRIAL DEVELOPMENT AGENCY  
AUDIT COMMITTEE  
Monday, March 18, 2019  
4303 Route 9  
Hudson, New York**

A regularly scheduled meeting of Columbia County Industrial Development Agency's Audit Committee held at their offices located at 4303 Route 9, Hudson, NY 12534 on Monday, March 18, 2019. The meeting was called to order at 8:30am by Sidney Richter, Vice Chairman.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Board Member	Present	
Robert Galluscio	Treasurer	Present	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Absent	
Carmine Pierro	Chairman	Absent	
Sidney Richter	Vice-Chairman	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Ed Stiffler	Economic Developer	Excused	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Present	
Matthew Vanderbeck	Pattison, Koskey, Howe and Bucci, CPA's PC	Present	

**Minutes, February 5, 2019:**

Mr. Richter asked if there were any changes to the draft minutes from February 5, 2019, with no changes offered, he called for a motion. *Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to approve the draft February 5, 2019 minutes as presented. Carried.*

**2018 Audited Financials:**

Mr. Richter asked Matthew Vanderbeck from Pattison, Koskey, Howe and Bucci CPA, PC to present the draft audited financials to the Board. Mr. Vanderbeck reviewed the financials in detail with the board, noting the audit was without findings. Mr. Richter asked if there were any questions regarding the audited financials. *With no questions posed, Mr. Galluscio made a motion, seconded by Mr. Gerlach to recommend the audited financials to the full board for approval. Carried.*

**DRAFT**

*With no further business to discuss or public comment, a motion to adjourn was made by Ms. Sterling and seconded by Ms. Fingar-Smith. Carried. The meeting adjourned at 8:43am.*

*Respectfully submitted by Lisa Draushuk*