**MINUTES**

**COLUMBIA COUNTY**

**INDUSTRIAL DEVELOPMENT AGENCY**

**AUDIT COMMITTEE**

**Tuesday, December 3, 2019**

**One Hudson City Centre, Suite 301**

**Hudson, New York**

A regularly scheduled meeting of Columbia County Industrial Development Agency’s Audit Committee held at their offices located at One Hudson City Centre, Suite 301, Hudson, NY 12534 on Tuesday, December 3, 2019. The meeting was called to order at 8:47am by Carmine Pierro, Chairman.

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| --- | --- | --- | --- |
| Attendee Name | Title | Status | Arrived |
| Nina Fingar-Smith | Board Member | Excused |  |
| Robert Galluscio | Treasurer | Present |  |
| William Gerlach | Board Member | Excused |  |
| Brian Keeler | Board Member | Excused |  |
| Carmine Pierro | Chairman | Present |  |
| Sidney Richter | Vice-Chairman | Present |  |
| Sarah Sterling | Secretary | Present |  |
| Theodore Guterman II | Counsel | Present |  |
| F. Michael Tucker | President/CEO | Present |  |
| Lisa Drahushuk | Administrative Supervisor | Present |  |
| Erin McNary | Bookkeeper | Present |  |
| Ed Stiffler | Economic Developer | Excused |  |
| Martha Lane | Business Development Specialist | Present |  |
| Carol Wilber | Marketing Director | Excused |  |

**Minutes, March 18, 2019:**

*Mr. Richter made a motion, seconded by Mr. Galluscio to approve the draft March 18, 2019 minutes as presented. Carried.*

**2019 Audit Engagement Letter:**

*Mr. Tucker stated the 2019 audit engagement letter remained the same as the previous year. Ms. Sterling made a motion, seconded by Mr. Galluscio to recommend the audit engagement letter to the full board for approval. Carried.*

*With no further business to discuss or public comment, a motion to adjourn was made by Ms. Sterling and seconded by Mr. Richter. Carried. The meeting adjourned at 8:48am.*

*Respectfully submitted by Lisa Drahushuk*