

Columbia County Industrial Development Agency

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**MINUTES
COLUMBIA COUNTY
INDUSTRIAL DEVELOPMENT AGENCY
AUDIT COMMITTEE
Tuesday, February 4, 2020
One Hudson City Centre, Suite 301
Hudson, New York**

A regularly scheduled meeting of Columbia County Industrial Development Agency's Audit Committee held at their offices located at One Hudson City Centre, Suite 301, Hudson, NY 12534 on Tuesday, February 4, 2020. The meeting was called to order at 8:36am by Carmine Pierro, Chairman.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present	
Robert Galluscio	Treasurer	Excused	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Excused	
Carmine Pierro	Chairman	Present	
Sarah Sterling	Vice-Chair	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Ed Stiffler	Economic Developer	Excused	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Excused	

Minutes, December 3, 2019:

Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to approve the draft December 3, 2019 minutes as presented. Carried.

Audit Committee Charter:

Mr. Gerlach made a motion, seconded by Ms. Fingar-Smith to approve the Audit Committee Charter as presented. Carried.

2019 Internal Controls Statement:

Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to recommend the 2019 Internal Controls Statement to the full board as presented. Carried.

2019 Audit Committee Discharged Duties:

Mr. Gerlach made a motion, seconded by Ms. Fingar-Smith to recommend the 2019 Audit Committee Discharged Duties as presented to the full board. Carried.

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Mr. Tucker reminded the Committee Pattison, Koskey Howe and Bucci had been purchased by UHY LLP. He asked the Committee to recommend UHY LLP as their new auditor. *Mr. Gerlach made a motion, seconded by Ms. Fingar-Smith to recommend the engagement of the new firm to the full board. Carried.*

With no further business to discuss or public comment, a motion to adjourn was made by Ms. Sterling and seconded by Ms. Fingar-Smith. Carried. The meeting adjourned at 8:41am.

Respectfully submitted by Lisa Draushuk