

COLUMBIA COUNTY CAPITAL RESOURCE CORPORATION

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MINUTES
COLUMBIA COUNTY
Capital Resource Corporation
Audit Committee
Tuesday, February 4, 2020
One Hudson City Centre
Suite 301
Hudson, New York

The regular meeting of Columbia County Capital Resource Corporation Board's Audit Committee, held at their offices located at One Hudson City Centre, Suite 301, Hudson, NY 12534 on the above date. The meeting was called to order at 9:12am by Carmine Pierro, Chairman, following a motion made by Ms. Sterling and seconded by Ms. Fingar-Smith.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Board Member	Present	
Robert Galluscio	Treasurer	Excused	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Excused	
Carmine Pierro	Chairman	Present	
Sarah Sterling	Secretary	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Edward Stiffler	Economic Developer	Excused	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Excused	

Mr. Gerlach made a motion, seconded by Ms. Fingar -Smith to open the Audit Committee Meeting. The meeting opened at 9:12am.

Minutes:

Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to approve the Audit Committee minutes from December 3, 2019. Carried.

Audit Committee Charter:

Ms. Fingar-Smith made a motion, seconded by Mr. Gerlach to approve the Audit Committee Charter as presented. Carried.

2019 Internal Controls Statement:

Mr. Gerlach made a motion, seconded by Ms. Sterling to recommended approval of the 2019 Internal Controls Statement to the full board. Carried.

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2019 Discharged Duties:

Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to recommend approval of the 2019 Audit Committee Discharged Duties to the full board. Carried.

Mr. Tucker asked the Committee to recommend confirming UHY LLP as the Corporate accountants. He explained Pattison Koskey Howe and Bucci had been purchased by UHY LLP. *Mr. Gerlach made a motion, seconded by Ms. Fingar-Smith to recommend confirmation of UHY LLP as the CRC accountants. Carried.*

With no other business and no public present, Mr. Gerlach made a motion, seconded by Ms. Sterling to adjourn the meeting. Carried. The Audit Committee Meeting ended at 9:13am.

Respectfully submitted by Lisa Drahushuk