

Columbia County Industrial Development Agency

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY MEETING NOTICE

Please take notice that there will be a regular meeting of the Columbia County Industrial Development Agency and its Audit and Finance Committees held on March 16, 2020 at 8:30am at their offices at One Hudson City Centre, Suite 301, Hudson, NY 12534. This meeting will be held to consider all appropriate business brought before it. The meeting is open to the public.

Nina Fingar-Smith
Secretary
Columbia County Industrial Development Agency
Dated March 10, 2020

IDA Audit Committee Agenda

Members:

Nina Fingar-Smith	Brian Keeler	
Bob Galluscio	Carmine Pierro	
William Gerlach	Sarah Sterling	

1. Draft Minutes, February 4 , 2020*
2. 2019 Draft Audited Financials
3. Public Comments

Attachments:

Minutes, February 4, 2020
2019 Draft Audited Financials

- * Requires Action

**One Hudson City Centre, Suite 301
Hudson, New York 12534
518-828-4718**

Columbia County Industrial Development Agency

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MINUTES COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY AUDIT COMMITTEE Tuesday, February 4, 2020 One Hudson City Centre, Suite 301 Hudson, New York

A regularly scheduled meeting of Columbia County Industrial Development Agency's Audit Committee held at their offices located at One Hudson City Centre, Suite 301, Hudson, NY 12534 on Tuesday, February 4, 2020. The meeting was called to order at 8:36am by Carmine Pierro, Chairman.

Attendee Name	Title	Status	Arrived
Nina Fingar-Smith	Secretary	Present	
Robert Galluscio	Treasurer	Excused	
William Gerlach	Board Member	Present	
Brian Keeler	Board Member	Excused	
Carmine Pierro	Chairman	Present	
Sarah Sterling	Vice-Chair	Present	
Theodore Guterman II	Counsel	Present	
F. Michael Tucker	President/CEO	Present	
Lisa Drahushuk	Administrative Supervisor	Present	
Erin McNary	Bookkeeper	Present	
Ed Stiffler	Economic Developer	Excused	
Martha Lane	Business Development Specialist	Present	
Carol Wilber	Marketing Director	Excused	

Minutes, December 3, 2019:

Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to approve the draft December 3, 2019 minutes as presented. Carried.

Audit Committee Charter:

Mr. Gerlach made a motion, seconded by Ms. Fingar-Smith to approve the Audit Committee Charter as presented. Carried.

2019 Internal Controls Statement:

Ms. Sterling made a motion, seconded by Ms. Fingar-Smith to recommend the 2019 Internal Controls Statement to the full board as presented. Carried.

2019 Audit Committee Discharged Duties:

Mr. Gerlach made a motion, seconded by Ms. Fingar-Smith to recommend the 2019 Audit Committee Discharged Duties as presented to the full board. Carried.

**Columbia County
Industrial Development Agency**

MEAT

Mr. Tucker reminded the Committee Pattison, Koskey Howe and Bucci had been purchased by UHY LLP. He asked the Committee to recommend UHY LLP as their new auditor. *Mr. Gerlach made a motion, seconded by Ms. Fingar-Smith to recommend the engagement of the new firm to the full board. Carried.*

With no further business to discuss or public comment, a motion to adjourn was made by Ms. Sterling and seconded by Ms. Fingar-Smith. Carried. The meeting adjourned at 8:41am.

Respectfully submitted by Lisa Draushuk

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COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)

AUDITED FINANCIAL STATEMENTS
AND
SUPPLEMENTAL INFORMATION

Years ended December 31, 2019 and 2018

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INDEPENDENT AUDITORS' REPORT

To the Chairman and Board of Columbia County
Industrial Development Agency:

Report on the Financial Statements

We have audited the accompanying financial statements of Columbia County Industrial Development Agency (a component unit of the County of Columbia, New York) (the "Agency"), as of December 31, 2019 and for the year then ended, and the related notes to the financial statements, which collectively comprise Columbia County Industrial Development Agency's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Columbia County Industrial Development Agency's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of Columbia County Industrial Development Agency as of December 31, 2019, and the changes in financial position, and its cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America (GAAP).

Report on Financial Statements for the Year Ended December 31, 2018

The financial statements of Columbia County Industrial Development Agency for the year ended December 31, 2018, were audited by Pattison, Koskey, Howe & Bucci, CPAs, P.C. who combined with UHY LLP effective January 1, 2020, and expressed an unmodified opinion on those statements on March 22, 2019.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis on pages 4 to 6 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Columbia County Industrial Development Agency's basic financial statements. The of Schedule of Conduit Debt Obligations, Schedule of Projects and Exemptions, Schedule of PILOTS, and Schedule of Employment Data are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The Schedule of Conduit Debt Obligations, Schedule of Projects and Exemptions, and Schedule of PILOTS are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in

accordance with auditing standards generally accepted in the United States of America. In our opinion, the Schedule of Conduit Debt Obligations, Schedule of Projects and Exemptions, and Schedule of PILOTS are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The Schedule of Employment Data has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated March __, 2020 on our consideration of Columbia County Industrial Development Agency's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Columbia County Industrial Development Agency's internal control over financial reporting and compliance.

Hudson, New York
March __, 2020

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
MANAGEMENT DISCUSSION AND ANALYSIS
December 31, 2019 and 2018

1. Introduction:

Within this section of the Columbia County Industrial Development Agency's (the "Agency") financial statements, the Agency's management provides narrative discussion and analysis of the financial activities of the Agency for the years ended December 31, 2019 and 2018. This discussion and analysis is intended to serve as an introduction to the Agency's basic financial statements for the years ended December 31, 2019 and 2018.

2. Overview of the Financial Statements:

The Agency's basic financial statements include: (1) financial statements, (2) notes to the financial statements, (3) supplementary information, and (4) other information.

A. Financial Statements

The Agency's financial statements are prepared on the accrual basis in accordance with generally accepted accounting principles promulgated by the Governmental Accounting Standards Board (GASB). The Agency is structured as a single enterprise fund with revenues recognized when earned, not when received. Expenses are recognized when incurred, not when they are paid. Capital assets are capitalized and are depreciated over their useful lives. See notes to the financial statements for a summary of the Agency's significant accounting policies.

The *Statements of Net Position* present information on the Agency's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of the Agency's financial position.

The *Statements of Revenues, Expenses and Changes in Net Position* present information showing how the Agency's net position changed during the most recent years. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in these statements for some items that will result in cash flows in future periods.

The *Statements of Cash Flows* relate to the flows of cash and cash equivalents. Consequently, only transactions that affect the Agency's cash accounts are recorded in these statements. A reconciliation is provided at the bottom of the statements of cash flows to assist in the understanding of the difference between cash flows from operating activities and operating income.

B. Notes to Financial Statements

The accompanying notes to the financial statements provide information essential to a full understanding of the basic financial statements.

C. Supplementary and Other Information

The schedules of Conduit Debt Obligations, Projects and Exemptions, Payment in Lieu of Taxes (PILOTS) and Employment Data are required by the Office of the State Comptroller for Industrial Development Agencies. Supplementary and other information begins immediately following the notes to the financial statements.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
MANAGEMENT DISCUSSION AND ANALYSIS
December 31, 2019 and 2018

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3. Financial Highlights:

The revenue increased by \$794 from 2018 to 2019 due primarily to an increase in application and miscellaneous income. The expenses increased by \$742 from 2018 to 2019 due primarily to an increase in professional fees in 2019.

The revenue decreased by \$47,569 from 2017 to 2018 due primarily to a decrease in administrative fees earned from projects and PILOTS administered by the Agency. The expenses decreased by \$6,874 from 2017 to 2018 due primarily to a decrease in professional fees in 2018.

Total revenue did not meet budget in 2019 and did not meet budget in 2018. In 2019 and 2018, revenue did not meet budget due to lack of administration fees for projects.

Total expenditures in 2019 were overall below the budget due to professional fees being below what was budgeted for the year.

Total expenditures in 2018 were overall below budget due to professional fees being below what was budgeted for the year.

Financial Statement Analysis:

Below is a comparative summary of the Agency's Statements of Net Position as of December 31:

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Assets	<u>\$ 145,938</u>	<u>\$ 182,971</u>	<u>\$ 220,020</u>
Liabilities	\$ 80,683	\$ 89,752	98,785
Net Position	65,255	93,219	121,235
Total Liabilities and Net Position	<u>\$ 145,938</u>	<u>\$ 182,971</u>	<u>\$ 220,020</u>

Total assets decreased by \$37,033 or 20.24% and total liabilities decreased \$9,069 or 10.10% for the year ended December 31, 2019. Total net position decreased \$27,964 for the year ended December 31, 2019. The decrease in net position was primarily the result of relatively similar revenue and expenses during 2019 in comparison to 2018.

Total assets decreased by \$37,049 or 16.8% and total liabilities decreased \$9,033 or 9.14% for the year ended December 31, 2018. The net position decreased \$28,016 for the year ended December 31, 2018. The decrease in net position was primarily the result of a decrease in revenues in 2018 in comparison to 2017.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
MANAGEMENT DISCUSSION AND ANALYSIS
December 31, 2019 and 2018

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3. Financial Highlights (Continued):

Financial Statement Analysis (Continued):

Below is a comparative summary of the Agency's Statements of Revenues, Expenses, and Changes in Net Position for the years ended December 31:

	<u>2019</u>	<u>2018</u>	<u>2017</u>
Revenues			
Interest	\$ 38	\$ 75	\$ 95
Land sale income	1,600	2,019	2,420
Application and administration fees	8,000	6,750	53,898
Total revenues	<u>9,638</u>	<u>8,844</u>	<u>56,413</u>
Expenditures			
Administrative - CEDC	24,000	24,000	24,000
Insurance	1,973	1,779	1,835
Legal fees	3,178	2,520	4,693
Consultants	-	-	5,403
Accounting and audit	8,002	7,991	7,600
Other miscellaneous	449	570	203
Total expenditures	<u>37,602</u>	<u>36,860</u>	<u>43,734</u>
Change in net position	(27,964)	(28,016)	12,679
Net position at the beginning of the year	<u>93,219</u>	<u>121,235</u>	<u>108,556</u>
Net position at the end of the year	<u>\$ 65,255</u>	<u>\$ 93,219</u>	<u>\$ 121,235</u>

The revenue budget for 2019 was \$51,650 with \$50 in projected profit. The revenue budget for 2018 was \$53,100 with no projected profit. There were no amendments to the budget during 2019 and 2018.

The Agency's revenues in 2019 were \$9,638 versus \$8,844 in 2018. The Agency's expenses in 2019 were \$37,602 versus \$36,860 in 2018. The Agency's net position decreased \$27,694 and decreased \$28,016 as a result of operations in 2019 and 2018, respectively.

4. Economic Factors and Next Year's Budget:

The ability to generate future fee revenue and meet the Agency's 2020 revenue budget expectation is dependent on future project closings. The ability to predict the future success of such events is difficult. Economic conditions in Columbia County, New York as well as changes in interest rates, influence the Agency's ability to attract such project and financing activities.

5. Additional Information:

This report is prepared for the use of the Agency's audit committee, management, federal awarding agencies and pass through entities, and members of the public interested in the affairs of the Agency. Questions with regard to this financial report or requests for additional information may be addressed to the Administrative Director, Columbia County Industrial Development Agency, One Hudson City Centre, Suite 301, Hudson, NY 12534.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
STATEMENTS OF NET POSITION
December 31, 2019 and 2018

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	<u>2019</u>	<u>2018</u>
ASSETS		
Cash and cash equivalents:		
Checking	\$ 9,457	\$ 22,434
Money market	55,798	70,785
Total cash and cash equivalents	<u>65,255</u>	<u>93,219</u>
Land sale receivables, current	9,603	9,164
Total current assets	<u>74,858</u>	<u>102,383</u>
Land sale receivables, long term	14,275	23,878
Restricted escrow account	<u>56,805</u>	<u>56,710</u>
Total assets	<u>\$ 145,938</u>	<u>\$ 182,971</u>
LIABILITIES		
Due to Columbia County, current	\$ 9,603	\$ 9,164
Total current liabilities	<u>9,603</u>	<u>9,164</u>
PILOT escrow deposits	56,805	56,710
Due to Columbia County, long term	<u>14,275</u>	<u>23,878</u>
Total liabilities	<u>80,683</u>	<u>89,752</u>
NET POSITION		
Unrestricted	<u>65,255</u>	<u>93,219</u>
Total liabilities and net position	<u>\$ 145,938</u>	<u>\$ 182,971</u>

See notes to financial statements.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
STATEMENTS OF REVENUES, EXPENSES, AND CHANGES IN NET POSITION
For the years ended December 31, 2019 and 2018

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	<u>2019</u>	<u>2018</u>
REVENUE		
Bank interest	\$ 38	\$ 75
Land sale income	1,600	2,019
Application fees	2,000	-
Administration fees - PILOTS	<u>6,000</u>	<u>6,750</u>
Total revenues	<u>9,638</u>	<u>8,844</u>
EXPENSES		
Professional fees	11,180	10,511
Insurance	1,973	1,779
Office	449	570
Administration- CEDC	<u>24,000</u>	<u>24,000</u>
Total expenses	<u>37,602</u>	<u>36,860</u>
NET DECREASE IN NET POSITION	(27,964)	(28,016)
NET POSITION, Beginning of year	<u>93,219</u>	<u>121,235</u>
NET POSITION, End of year	<u>\$ 65,255</u>	<u>\$ 93,219</u>

See notes to financial statements.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
STATEMENTS OF CASH FLOWS
For the years ended December 31, 2019 and 2018

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	<u>2019</u>	<u>2018</u>
CASH FLOWS FROM OPERATING ACTIVITIES		
Bank interest received	\$ 38	\$ 75
Operating expenses paid	(37,602)	(37,229)
Receipts from application fees	2,000	-
Receipt of fees from land sale	1,600	2,019
Receipts from administration fees	6,000	6,750
PILOT receipts	146,686	138,604
PILOT payments	(146,686)	(138,604)
Net cash used for operating activities	<u>(27,964)</u>	<u>(28,385)</u>
NET DECREASE IN CASH AND CASH EQUIVALENTS	(27,964)	(28,385)
CASH EQUIVALENTS, Beginning of year	93,219	121,604
CASH AND CASH EQUIVALENTS, End of year	<u>\$ 65,255</u>	<u>\$ 93,219</u>

Reconciliation of change in net position to net cash
(used for) provided by operating activities:

Change in net position	\$ (27,964)	\$ (28,016)
Change in assets and liabilities:		
Increase in PILOT escrow deposits	95	80
Increase in restricted escrow account	(95)	(80)
Decrease in accounts payable	-	(369)
Decrease in land sale receivables	9,164	8,744
Decrease in due to Columbia County	(9,164)	(8,744)
Net cash used for operating activities	<u>\$ (27,964)</u>	<u>\$ (28,385)</u>

See notes to financial statements.

NOTE 1 – NATURE OF ORGANIZATION

Business Activity

The Columbia County Industrial Development Agency was established in 1976 by the Columbia County Board of Supervisors under the Laws of New York State to promote economic growth in the County of Columbia, New York. The Agency is exempt from federal, state and local income taxes. The Agency is a component unit of the County of Columbia, New York.

The Agency's present function is to promote, develop and encourage reconstructing, improving and maintaining manufacturing, warehousing, and commercial facilities to promote job opportunities and economic welfare for the people of New York State. This is done through administering PILOTS, land sales, and bond agreements.

Payment in lieu of taxes (PILOT)

The Agency enters into and administers PILOT agreements for various companies in the surrounding area. The PILOT agreements are entered into between the Agency and a third-party business. Title to property owned by the third-party business is transferred to the Agency for a period of time. During the term of the agreement (when the Agency holds the title to the property), the third-party business pays the Agency an annual PILOT amount based on a calculation derived by a formula in the agreement. The PILOTS allow the participants to make payments at a lower rate than if the company paid the property's assessed value at the current tax rates for county, town and school taxes. Certain requirements are to be met by the company to be able to maintain their PILOT. These requirements, stated in the PILOT agreement, can be comprised of reaching and maintaining certain employment goals and paying their PILOT in a timely fashion. This promotes employment and economic development. The Agency will in turn pay the respective tax authorities. At the completion of the PILOT program, title to the property is transferred back to the third-party business owner and the property goes back on the respective tax rolls.

The Agency generates fees from PILOT agreements called "Administration and Application Fees." The Agency receives an annual administrative fee from each PILOT per the agreement. The Agency also administers bonds for several projects and receives an administrative fee upon issuance of the bond.

In addition, the Agency generates revenue from land sale transactions with a related party, Columbia Economic Development Corporation (CEDC). The Agency receives a stipend called "Fees from Land Sales" upon the first payment from the participating purchaser of the property.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of Accounting

The financial statements of the Agency have been prepared on the accrual basis of accounting and reflect all significant receivables, payables, and other liabilities. Revenues are recorded when earned and expenses are recorded when incurred. In accordance with accounting principles generally accepted in the United States of America, the Agency applies all applicable Governmental Accounting Standards Board (GASB) pronouncements. GASB Statement No. 62, "Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements", was adopted by the Agency in 2012. The government-wide financial statements include the Agency's only fund which is required to be presented as an enterprise fund.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

Deferred Outflows/Inflows of Resources

GASB Statement No. 63, "Financial Reporting of Deferred Outflows of Resources, Deferred Inflows of Resources, and Net Position", and GASB Statement No. 65, "Items Previously Reported as Assets and Liabilities", defined and classified deferred outflows of resources and deferred inflows of resources. A deferred outflow of resources is a consumption of net assets that applies to future period(s), and as such, will not be recognized as an outflow of resources (expense/expenditure) until that time. A deferred inflow of resources is an acquisition of net assets that applies to future period(s), and as such, will not be recognized as an inflow of resources (revenue) until that time.

Statement 63 changed how governments organize their statements of financial position (such as the current government-wide statement of net assets and the governmental funds balance sheet).

As a result of Statement 63, financial statements will include deferred outflows of resources and deferred inflows of resources ("deferrals"), in addition to assets and liabilities, and will report net position instead of net assets.

Budgetary Data

The budget policies are as follows:

In October of each year, the Administrative Director submits a tentative budget to the Board of Directors for their approval for the next fiscal year. The tentative budget includes proposed expenditures and the proposed means of financing, which is to be used as a guide of activity for the fiscal year.

Use of Estimates

The preparation of financial statements in conformity with Generally Accepted Accounting Principles (GAAP) in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Revenue Recognition

Income is generated from three (3) major sources: (1) land sales, (2) project application and closing fees for projects, and (3) administrative income from Board-approved projects. All revenue is recognized when services are performed.

The Agency is responsible for collecting and remitting the PILOT payments received for state, county, and town/village jurisdictions, and only acts as a pass-through entity. No activity for the PILOT payments is reported in the financial statements. The jurisdictions have the ultimate risk of loss if PILOT payments are not paid to the Agency by the respective companies.

Net Position

Net position is an element of proprietary fund financial statements and is measured by the difference between (a) assets and deferred outflows of resources and (b) liabilities and deferred inflow of resources.

Subsequent Events

Subsequent events have been evaluated through March __, 2020, which is the date the financial statements were available to be issued.

NOTE 3 – CREDIT RISK

For purposes of reporting cash flows, the Agency considers cash in operating bank accounts, demand deposits, cash on hand, and highly liquid debt instruments purchased with a maturity of three months or less as cash and cash equivalents. As of December 31, 2019 and 2018, cash, which consists of one checking and two money market accounts, was covered by federal depository insurance up to \$250,000. Cash equivalent balances during the year rarely exceed FDIC-insured levels and when they do, it is only for a short period of time. Therefore, management believes investment risk of loss is low regarding cash and cash equivalents.

Concentrations of credit risk with respect to notes receivables relates to two third party loans for land sales (note 6). Generally, sufficient collateral or a personal guarantee is obtained for all loans at the time of disbursement. Collateral is generally in the form of a mortgage on real property. Management monitors collectability of each note on an individual loan basis based on the underlying financial position of the borrower.

NOTE 4 – CONDUIT DEBT OBLIGATIONS

From time to time, the Agency issues Industrial Revenue Bonds to provide financial assistance to private-sector entities for the acquisition and construction of industrial and commercial facilities deemed to be in the interest of the public. The bonds are secured by the property financed and are payable solely from payments received on the underlying mortgage loans. Upon repayment of the bonds, ownership of the acquired facilities transfers to the private-sector entity served by the bond issuance. Neither the Agency, nor the State, nor any political subdivision thereof is obligated in any manner for repayment of the bonds. Accordingly, the bonds are not reported as liabilities in the accompanying financial statements. As of December 31, 2019 and 2018, there were three (3) series of Industrial Revenue Bonds outstanding, with an aggregate principal amount payable of \$ _____ and \$10,213,426, respectively.

NOTE 5 – RESTRICTED ESCROW ACCOUNT

Restricted escrow accounts relate to the PILOT program. From time to time the Agency requires companies to provide a deposit upon commencing the PILOT in case the PILOT is not paid in any one year. The amount is determined on a participant basis depending on the annual PILOT and is invested in the form of a certificate of deposit or a money market account. The Agency does not access the account and it will remain in escrow until the PILOT is over, or if the PILOT cannot be paid by the recipient. One participant has a deposit of \$20,000 plus interest held in escrow. The deposit was in the form of a 180 day certificate of deposit as of December 31, 2019 and 2018, respectively. Another participant has a deposit of \$35,000 plus interest held in escrow. This deposit is held in a money market account as of December 31, 2019 and 2018, respectively.

NOTE 6 – LAND SALE RECEIVABLES

The Agency participates in a program to sell undeveloped land owned by Columbia County. The Agency works directly with the buyer on the County's behalf. The Agency recognizes a receivable for the sales price due from the buyer and a liability to the County for the same amount. The Agency plays an administrative role in the transfer of the land and retains the interest portion earned on land sale receivables as payment for servicing the loans and the remaining principal portion is forwarded to the County.

In 2015, the Agency sold a piece of land in Commerce Park to an individual for \$25,500. The Agency received a seven-year note at 5% with annual principal and interest payments of \$4,425. At December 31, 2019 and 2018, the balance of the land sale receivable and due to Columbia County was \$12,025 and \$15,650, respectively.

COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
NOTES TO FINANCIAL STATEMENTS
December 31, 2019 and 2018

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NOTE 6 – LAND SALE RECEIVABLES (Continued)

In 2016, the Agency sold an additional piece of land in Commerce Park to an individual for \$27,750. The Agency received a five-year note at 4.5% with annual principal and interest payments of \$6,338. At December 31, 2019 and 2018, the balance of the land sale receivable and due to Columbia County was \$11,853 and \$17,392, respectively.

NOTE 7 – RELATED PARTY TRANSACTIONS

The Agency has participated in Commerce Center Land Sales with the Columbia Economic Development Corporation (CEDC). The Agency performed an administrative role in the transfer of the land and in accordance with agreements with the CEDC, received a stipend, called Fees from Sale of Land.

During the years ended December 31, 2019 and 2018, the Agency recorded \$1,600 and \$2,019, respectively, of land sale income related to the sale of Commerce Park land (see note 6).

The Agency pays an administrative fee to the CEDC quarterly for expenses that CEDC staff incurs on behalf of the Agency. There were no outstanding fees to be paid as of December 31, 2019 or 2018. The Agency paid \$24,000 in fees during 2019 and 2018.

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**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE
AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN
ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

INDEPENDENT AUDITORS' REPORT

To the Chairman and the Board
of Columbia County Industrial Development Agency:

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of Columbia County Industrial Development Agency as of and for the year ended December 31, 2019, and the related notes to the financial statements, which collectively comprise Columbia County Industrial Development Agency's basic financial statements, and have issued our report thereon dated March __, 2020.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered Columbia County Industrial Development Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Columbia County Industrial Development Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of Columbia County Industrial Development Agency's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control over financial reporting that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether Columbia County Industrial Development Agency's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

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Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Hudson, New York
March __, 2020

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SUPPLEMENTARY INFORMATION

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COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
SCHEDULE OF CONDUIT DEBT OBLIGATIONS
Year ended December 31, 2019

<u>Bonds Listing</u>	<u>Outstanding Beginning of the Year</u>	<u>Issued During Fiscal Year</u>	<u>Paid During Fiscal Year</u>	<u>Outstanding End of the Year</u>	<u>Final Maturity Date</u>
Columbia Memorial Hospital	\$ 6,855,000	\$ -		\$ 6,855,000	2033
Columbia Memorial Hospital	1,525,000	-		1,525,000	2027
BAC Sales	1,833,426	-	78,967	1,754,459	2021
	<u>\$ 10,213,426</u>	<u>\$ -</u>	<u>\$ 78,967</u>	<u>\$ 10,134,459</u>	

See notes to financial statements.

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COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
SCHEDULE OF PROJECTS AND EXEMPTIONS
Year ended December 31, 2019

Project Code	Project Owner	Real Property Tax Exemptions County	Real Property Tax Exemptions Local	Real Property Tax Exemptions School	Sales Tax	Mortgage Recording	Total Exemptions
10010801A	2990 Realty Corporation 2990 Route 9 Hudson, NY 12534	\$ 170	\$ 47	\$ (413)	\$ -	\$ -	\$ (196)
10010900A	Valatie Land Development Route 9 Valatie, NY 12184	-	-	-	-	-	-
10011001A	BAC Sales 1871 Route 9 Hudson, NY 12534	(1,114)	(1,675)	5,256	-	-	2,467
10011301A	Premier Riverfront LLC 353 Fairview Avenue Hudson, NY 12534	(636)	189	(3,187)	-	-	(3,634)
10011701A	41 Cross Street Hospitality, LLC 41 Cross Street Hudson, NY 12534	30,253	55,446	86,095	-	-	171,794
		<u>\$ 28,673</u>	<u>\$ 54,007</u>	<u>\$ 87,751</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 170,431</u>

See notes to financial statements.

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COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
SCHEDULE OF PILOTS
Year ended December 31, 2019

<u>Project Code</u>	<u>County PILOT</u>	<u>Local PILOT</u>	<u>School PILOT</u>	<u>Sales Tax PILOT</u>	<u>Total PILOTS</u>
10010801A	\$ 6,799	\$ 1,882	\$ 17,360	\$ -	\$ 26,041
10010900A	6,480	5,005	21,065	-	32,550
10011001A	8,760	2,920	18,360	-	30,040
10011301A	7,564	4,274	21,217	-	33,055
10011701A	4,402	8,069	12,529	-	25,000
Total	<u>\$ 34,005</u>	<u>\$ 22,150</u>	<u>\$ 90,531</u>	<u>\$ -</u>	<u>\$ 146,686</u>

See notes to financial statements.

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OTHER INFORMATION

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COLUMBIA COUNTY INDUSTRIAL DEVELOPMENT AGENCY
(a component unit of the County of Columbia, New York)
SCHEDULE OF EMPLOYMENT DATA
Year ended December 31, 2019

	Number of FTE Employees at Project Location <u>Before IDA Status</u>	Original Estimate of Jobs to be Created	Original Estimate of Jobs to be Retained	Number of Current FTE Employees
Columbia Memorial	1,109	-	1,109	1,159
BAC Sales	2	18	2	42
2990 Realty Corporation	-	18	-	
Valatie Land Development	32	36	32	33
Premier Riverfront LLC	-	-	-	40
41 Cross Street Hospitality, LLC	-	12	-	

See notes to financial statements.