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Columbia Economic Development Corporation

Meeting Minutes
COLUMBIA ECONOMIC DEVELOPMENT CORPORATION
LOAN COMMITTEE
Wednesday, September 3, 2020
One Hudson City Centre, Suite 301
Hudson, New York

A regularly scheduled meeting of Columbia Economic Development Corporation’s (CEDC) Loan Committee meeting was held via conference call due to the COVID-19 outbreak, on September 3, 2020. Mr. Lee, Acting-Chairman, called the meeting to order at 8:32am.

Attendee Name	Title	Status	Departed
David Fingar	Committee Member	Present via phone	
John Lee	Committee Member	Present via phone	
Kenneth Leggett	Committee Member	Excused	
Seth Rapport	Committee Member	Present via phone	
Sarah Sterling	Committee Member	Present via phone	
Brian Stickle	Committee Member/Alternate	Excused	
F. Michael Tucker	President/CEO	Present via phone	
Andy Howard	CEDC Attorney	Present via phone	
Martha Lane	Business Development Specialist	Present via phone	
Erin McNary	Bookkeeper	Present via phone	
Edward Stiffler	Economic Developer	Excused	
Carol Wilber	Marketing Director	Excused	
Lisa Drahushuk	Administrative Supervisor	Present via phone	

Minutes:

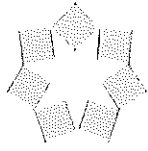
Mr. Lee asked if there were any changes to the minutes of August 19, 2020. *With no changes, Mr. Fingar made a motion, seconded by Ms. Sterling to approve the minutes from August 19, 2020. Carried.*

Buttercup Treats:

Ms. Lane stated the business was requesting a \$15,000 SBA microloan to be used for working capital at an interest rate of 3.75% over 60 months. She noted if the loan closed on or before September 25, the SBA would make the loan payments for 6 months, after which the borrower would be responsible for the payments. Ms. Lane stated the collateral would consist of a lien on all business assets, and a personal guarantee. *Ms. Sterling made a motion, seconded by Mr. Rapport to approve the loan as presented. Carried.*

PieconicNY LLC:

The Committee suggested Ms. Lane withdraw the application and ask the owner to come back to the Committee with a stronger application at a future time.



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Heavenly Essentials:

Ms. Lane stated the request was for a \$15,000 SBA microloan. The funds would be used for start-up costs and working capital, including software, a COVID air purifier and advertising and marketing. The interest rate would be 3.75% with a 60 month term. The collateral would consist of a first lien on all business assets, and a personal guarantee. *Ms. Sterling made a motion, seconded by Mr. Fingar to approve the loan as presented. Carried.*

Georgia Ray's Kitchen Rapid Recovery Loan:

Ms. Lane stated the Rapid Recovery Loans are done with an internal approval. She noted this loan was approved.

Willa's Bakery SBA Loan Rate Adjustment Request:

Ms. Lane stated the business had closed and had paid off their CEDC loan. She stated they had requested a rate reduction in the SBA loan. She suggested reducing the rate to 3.75% on the payments going forward. *Ms. Sterling made a motion, seconded by Mr. Rapport to approve the rate reduction as outlined. Carried.*

Interest Rate Adjustment:

Mr. Tucker stated an email would be sent out next week to all loan clients stating the 6 month payment by the SBA and the CEDC deferment was coming to an end. Mr. Tucker suggested the interest rate adjustment be discussed after the responses are received.

He anticipated some would contact us stating they had no ability to pay. He suggested looking options for dealing with the situations. Mr. Fingar noted they should to be handled on an individual basis, depending upon their unique situation. Mr. Tucker stated he wanted to put together five or six criteria to use. Mr. Rapport suggested that there should be a tradeoff for the modification.

Other Business:

Ms. Lane stated Jim Swartz of Jim's Small Engine Repair had paid down his SBA loan to below \$2,000. She noted he had been given two deferments in the past. She suggested removing the loan from the SBA portfolio and making a CEDC loan at 3.75% interest for 2 years. She noted this didn't require a vote. All Committee members expressed their approval for the action.

With no further business, Ms. Sterling made a motion, seconded by Mr. Rapport to adjourn the meeting. Carried. The meeting adjourned at 9:08am.

Respectfully submitted by Lisa Draushuk